



**Citizens' Bond Oversight Committee (BOC)  
Regular Meeting Minutes  
Meeting 8: Tuesday, August 9, 2022, 5:30 PM (PST)  
Baker School District 5J, District Office & Zoom**

**PRESENT**

**Bond Oversight Committee**

Jess Blatchford  
Loran Joseph  
Katie Lamb  
Dave Lindley  
Bruce Nichols  
Phil Stone  
Deon Strommer

**BSD5J Staff**

Erin Lair, Superintendent  
Regina Sampson, CFO/Business Manager  
Lindsey McDowell, Communications

**Wenaha Group**

Cassie Hibbert

**LKV Architects**

Amber Van Ocker

**1. Call to Order**

Superintendent Lair called the BOC meeting to order at 5:31 p.m. (PST)

**2. 2022-Early 2023 Schedule**

Ms. Hibbert reviewed the current schedule with BOC members. There aren't any schedule revisions since the last meeting, and summer construction at Brooklyn Primary and Baker Middle School is running largely on schedule.

**3. Brooklyn – Construction Updates**

Ms. Hibbert shared there is a risk that doors and door frames may not arrive in time to have exterior doors and the front security vestibule complete by the August 19 deadline at Brooklyn. The contractor, Gyllenberg Construction, will work the weeks of August 22 and August 29 to finish the doors and other incomplete work. The contractor will also work select Fridays and Saturdays during Fall 2022 to install the platforms for the HVAC rooftop units. A decision was also made to wait until Spring 2023 to install the rooftop HVAC units and rooftop ductwork at Brooklyn, since the electrical equipment is not expected to arrive until March 2023.

**4. Middle School Gym Seismic – Construction Updates**

Ms. Hibbert reported that the contractor, CB Construction, is expected to complete seismic work in the Baker Middle School gym by the September 16 deadline. There is room in the budget to add some painting to the scope of the project, but they are still working to find a subcontractor with availability to do the extra work. If they can find someone in time, approximately two weeks will be added to the previous construction deadline to allow for the painting to take place.

**5. Middle School Cafeteria/Multi-Purpose Building**

Ms. Hibbert expects three bids to come in for the new Middle School Cafeteria/Multi-Purpose Building. Bid opening will be this Thursday, August 11, at 2:00 PM (PST).

Using collaborative leadership, Baker 5J schools enhance community vitality by providing cradle-to-career opportunities across broad, integrated learning platforms for rewarding educational experiences.

**6. 2023 Projects: South Baker Intermediate/BELC/Keating Elementary**

Ms. Hibbert and Ms. Van Ocker provided a design overview for South Baker Intermediate, the Baker Early Learning Center (BELC), and Keating Elementary in the coming year, which include new roofs, HVAC systems, and Safety/Security upgrades at each location.

**7. Budget Update**

Ms. Hibbert reported that updated design estimates put us another approx. \$4.5 million over budget for bond projects scheduled at South Baker Intermediate, the BELC, and Keating Elementary in the coming year.

Superintendent Lair reported that the district is researching any available funding, including that within the Five Year Facilities Plan, and will be putting off the South Baker Bus Loop project for now.

The BOC unanimously agreed that it’s important to move forward with the new Middle School Cafeteria/Multi-Purpose Building, as well as the Safety/Security scope in all district buildings. The BOC also took the recommendation of LKV Architects that the HVAC scope at South Baker should proceed as designed. The BOC suggested reducing scope at the BELC to be in accordance with the legislative funding already assigned to the BELC building and eliminating the HVAC work planned at the Baker High School gym/auditorium for now.

Wenaha suggested staggering the South Baker and BELC bids, with bond projects at South Baker to bid in September 2022, as planned, and projects at BELC to bid in October 2022.

**8. BOC Upcoming Opportunities**

Messrs. Blatchford and Stone volunteered to attend the Middle School Cafeteria/Multi-Purpose Building bid opening on Thursday, August 11, at 2:00 PM (PST).

Depending on the results of the bid opening Thursday, a groundbreaking ceremony for the new Middle School Cafeteria/Multi-Purpose Building is being tentatively planned for Tuesday, August 30.

The next BOC meeting will take place on October 11.

**9. General Questions & Discussion**

None.

**10. Adjourn**

There being no further business before the BOC, Superintendent Lair adjourned the meeting at 7:23 p.m. (PST)



Erin Lair (Aug 22, 2022 08:49 PDT)

Superintendent Signature

Aug 22, 2022

Date