

**Baker School District 5J**  
**2021 Bond Projects**  
**Quote Request – Topographic Survey and Utility As-Builts**

Quote Request Issued: August 2, 2021  
Quote Due Back to Wenaha no later than: **August 23, 2021 @ 2 PM PST**

Wenaha Group is working with Baker School District 5J to assist with planning and coordination for the District's 2021 Bond Projects. The District is seeking quotes for survey and utility as-builts for (1) property location:

1. **Baker Middle School / Helen M Stack Building / Site:** <https://goo.gl/maps/PrcoFHPjFhgFASpH8>

The District would like to receive a quote for the following Scope of Work (SOW):

1. Perform a topographic survey of the property location listed above. The survey should include all visible improvements on the property, all known utilities, including both those visible as well as any buried utility locations marked on the ground by the utility provider as well as any identified by a private utility locate service (*see item #2 below*) to a standard acceptable for engineering and architectural design, inclusive of topography, structures, pavements, and buried utilities where marked;
  - Ground surface elevations shall be taken and shown on approximately a 50-foot grid as well as the top and bottom of all breaks in grade, whether walls or slopes. Open terrain with consistent slope may allow the grid to widen to 100' as deemed appropriate by the surveyor while out in the field.
  - Provide contour lines which accurately reflect ground surface conditions, including wall and curb grades. The contour lines shall be shown in 1 foot intervals. All elevations shall be to 1/100th of a foot.
  - Indicate all floor elevations at exterior doors for buildings, sidewalk intersections, top and bottom of curbs and retaining walls, finished grade at building corners, etc.
  - Road elevations shall be taken and shown at 50' intervals and at high and low points along the centerlines, flow line of gutter on tract side, and top and bottom of curbs. Pertinent grades of abutting street and road intersections shall also be indicated. Extend offsite topo along roads/rights of way to 50' beyond property.
2. Conduct a private utility locate of the proposed site, including determining the location and extent of existing underground utilities;
  - Locate wet gravity flow utilities, including size, flow direction of storm drain lines and sanitary sewers on and contiguous to the tract, including rim and pipe invert elevations for all manholes, catch basins, cleanouts, drainage fields and other drainage structures. Coordinate with the School District regarding locations of exit points on the buildings as required.
3. Obtain title reports. Identify and document all legal boundaries, any easements, title issues or right-of-ways associated with the properties;
4. Exclude private landscape irrigation lines.

5. Provide the topographic and utility survey in both PDF and AutoCAD format, sized to a 24" x 36" sheet. Provide TIN or surface model of the site topography. All site data shall be placed on separate layers pertaining to only that specific category of data.

Upon selection, winning bidder will provide a minimum of \$2 million general liability and \$2 million per occurrence for Professional Liability (*Errors and Omission*).

Quotes are due back **via email** no later than 2 PM on August 23, 2021. **Send quotes via email to [shandiiny@wenahagroup.com](mailto:shandiiny@wenahagroup.com)**, but address quotes to:

Baker School District 5J  
Attn: Mark Witty, Superintendent  
2090 4<sup>th</sup> Street  
Baker City, OR 97814

The District will issue the Notice to Proceed around August 24, 2021, with the winning bidder expected to perform the required Field Work no later than September 30, 2021, and the final Topographic and Utility Survey completed and back to Wenaha no later than October 22, 2021. **Any modifications to the proposed schedule will be communicated in writing.**

Upon selection, the District will issue a contract to the selected vendor.

Thank you for your interest in the project.

Shandiin Yessilth  
Project Manager, Wenaha Group

**APPENDIX** (*see following pages*):

**Appendix A: Google Maps image of Baker Middle School / Helen M Stack Building**

**APPENDIX A: BAKER MIDDLE SCHOOL / HELEN M STACK BUILDING**

